



We are looking for a temporary position a

### **Key User Procure (P2P) direct h/f**

SAP ECC is deployed at the group level and we need a Key-User Procure to Pay direct to integrate the local team in charge of the site deployment

Project as started 1 year ago on the site

Roadmap: we are during cutover simulation phase and Integration Testing

**Go-live date is March 1<sup>st</sup> 2021 – hypercare will go until end of August 2021**

- Participates in remaining Workshops on his/her domain or on integration discussions/topics
- Brings Procure To Pay knowledge
- Identify Gaps and/or Local requirements
- Communicate changes to business
- Weekly report to the business – be their main interface for P2P direct topics
- Prepare site readiness
- Work with other LBPO/Key Users to ensure the project meets business needs
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#### **Accountable for:**

- Data cleansing, Data validation
- Validate data migration results
- Prepare Cutover activities and follow actions
- User Acceptance Test
- Ensure Local Change Impacts and Change Actions are conducted

#### **Tests:**

- follow scenarios and scripts
- Helps preparing data
- Executes tests
- Sign off tests results

#### **End-user training:**

- Document the future processes when missing
- Prepares material
- Provides end-user training
- Provide cutover period guidelines to the business

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#### **Hypercare:**

- During Hypercare (until End of August 2021), be the first point of contact to support end-users on SAP P2P Direct – Jaegger, module RFQ and POM - 3Dexperience

#### **Other responsibilities:**

- Roles & Authorizations mapping with Business Role



**Profile :**

- Training : P2P direct background.
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- Experience : SAP module MM - purchasing / other module a plus
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- Experience: Jaegger module RFQ & Purchase order management is a plus
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- Language : English and French fluent (C1)
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- Personal skills : innovative, curious, reliable, trustworthy, sense of priority, rigorous, pragmatic, good communicator, flexible
- Able to absorb high volume of work on a short period and flexible
- Self-motivating and capable to identify and manage new topics and work autonomously.

Start :As soon as possible

Full time position

Ask Isabel Losada Di Vattimo 021.349.90.30

